### **Certificate Program in Information Work**

For those who have completed lower, or upper secondary school, or technical vocational certificate or its equivalent, or diploma degree, or its equivalent, or possess a bachelor's degree of any major, or the equivalent, from non-formal education or self-study and have been compared to transfer the results of the study.

## (1) Program Structure

The program requires at least 5 courses or 30 credits comprising the following:

Area-specific Courses

5

courses (30 credits)

### (2) Program Details

## **Required Courses 5 courses (30 credits)**

#### Core Courses 2 course

- 13201 Introduction to Information Science
- 13413 Digital Technology and Data Science

## Area-specific Courses 3 courses

#### **Information Centers and Library Group**

Required 1 courses

13313 Information Services and Dissemination

And choose 2 course from the following:

- 13202 Special Information Management
- 13311 Collection Development and Management
- 13312 Information Analysis
- 13314 Management of Information Organizations
- 13315 Digital Preservation
- 13411 Special Information Management
- 13412 Information Sources in Social Sciences, Humanities and Science
- 13416 Community Engagement and Information Work

## **Educational Media Center and Learning Center Group**

#### Required 1 courses

27112 Administration of Educational Media Center

And choose 2 courses from the following:

- 13311 Collection Development and Management
- 13313 Information Services and Dissemination
- 13314 Management of Information Organizations
- 13315 Digital Preservation
- 13416 Community Engagement and Information Work
- 20303 Psychology and Learning Methodology
- 26403 Community Resources for Lifelong Learning
- 26406 Development of Learning Media for Lifelong Learning

# Office Group

Office Group	
Required 1 courses	
13421	Office Work Management
And choose 2 courses from the following:	
13202	Special Information Management
13314	Management of Information Organizations
13315	Digital Preservation
13321	Business Communication in the Digital Age
13423	Office Information System
32210	Organization and Management and Strategic Management
32342	Leadership and Organizational Behaviour
32452	Human Resource Management Strategy and Learning Organization
Information Tourism and Culture Arts Group	
Required 1 courses	

12402 Culture and Tourism

And choose 2 courses from the following:

12305 The Arts and Thai Society

12310 Thai Living

Thai Localities 12313

13202 Special Information Management

Management of Information Organizations 13314

13315 Digital Preservation

Community Engagement and Information Work 13416

Introduction to Tourism and Tourism Industry 32335

Last updated: 19-July-2023